

# Writing a NIH Career Development Award: Lessons Learned

Hoda S. Abdel Magid, MHS, PhD  
October 3, 2022



# Lessons

1. Talk to (many) successful applicants
2. Read (many) successful applications and resubmissions
3. Identify the right funding mechanism for you
4. Understand the application components and review criteria
5. Pick the right institute
6. Talk to your PO
7. Apply as early as possible
8. Give yourself plenty of time

# Personal Disclaimers

1. I was only recently awarded the K99/R00
2. These experiences are my own personal experiences – everyone's experiences are different.
3. I could not have done \*any\* of this without the support of a village including the Stanford Grant Writing Academy!

# What are Career Development “K” awards?

- Purpose: Awards to provide scholars with protected time to conduct research and career development activities leading to independence in the biomedical, behavioral, or clinical sciences.
- Types of Awards: There are multiple “K” Award types designed for different scientific/educational backgrounds and career stages.
  - **Mentored** – For early stage investigators needing mentored research training
  - **Non-mentored** – For independent investigators to acquire new research skills or to support mentoring activities
  - **Institutional** – Awards to institutions to support multiple K-level scholars

# Mentored K Awards

- K01 Mentored Research Scientist Development Award (usually PhDs)
- K07 Academic Career Development Award
- K08 Mentored Clinical Scientist Development Award (clinical degrees)
- K18 Research Career Enhancement Award for Established Investigators
- K22 Research Career Award for Transition to Independence (not NICHD)
- K23 Mentored Patient-Oriented Research Development Award (clinical degrees)
- K25 Mentored Quantitative Research Development Award
- K43 Emerging Global Leader Award
- K99/R00 NIH Pathway to Independence Award
- *+ the diversity versions of these grants (if available)*



# K Awards

**Purpose:**

Develop new research skills, release time for research and training activities in the biomedical, behavioral, or clinical sciences

**Eligibility:**

Doctoral degree (PhD, MD, MD/PhD, DDS, DVM, etc.)  
US Citizens or permanent residents (except K99)  
Typically junior faculty level applicants  
Previous PD/PI may be Ineligible (on K awards, large RPG)

**Duration:**

3 - 5 years (not renewable)

**Commitment:**

Full-time appointment, minimum 75% effort

**Support:**

Salary \$75,000 - \$100,000 + fringe (typical; IC dependent)

**Research support:**

\$25,000 to \$50,000 (see IC Tables)



**Stanford**  
MEDICINE

## Lesson 1:

Talk to (many) successful applicants.



[SUBMIT QUERY](#)[CLEAR QUERY](#)Fiscal Year (FY):  
Current FY is 2019

Active Projects

[SELECT](#)

## RESEARCHER AND ORGANIZATION

Principal Investigator (PI) /  
Project Leader:

(Last Name, First Name)

Use '%' for wildcard in PI names

[Enter several PI/Project Leader names OR PI Profile IDs](#)

City:

Use '%' for wildcard

Organization:

[LOOKUP](#)

Please enter at least 3 characters to use Lookup.

☒ Contains ☐ Begins with ☐ Exact

State:

[SELECT](#)

Country:

[SELECT](#)

Department Type:

[SELECT](#)

Congressional District:

[SELECT](#)

DUNS Number:

## TEXT SEARCH

Text Search (Logic):

☒ And☐ Or☐ Advanced

Characters left: 2500

Search in:

☒ Projects☐ Publications☐ News

Limit Project search to

☐ Project Title☐ Project Terms☐ Project Abstracts

Limit Publication search to

Start Year

2018

End Year

2019

## PROJECT DETAILS

Project Number/

Application ID:

Format: 5R01CA012345-04/  
8515397

Use '%' for wildcard in project number, e.g. %R21%

[Enter multiple project numbers/application IDs](#)

OR

1

R01

CA

811099

01

A1S1

Agency/Institute/Center:

☒ Admin ☐ Funding[SELECT](#)

NIH Spending Category:

[SELECT](#)

Funding Mechanism:

[SELECT](#)

Award Type:

[SELECT](#)

Program Officer (PO):

## Lesson 2:

Read (many) successful applications and resubmissions.



# Specific Aims Examples

Proposed research is important  
Goal is appropriate for PI / team  
Aims address specific questions  
Return on investment is expected

Contact PD/PI: Putnam, Nicole E

## SPECIFIC AIMS

### The impact of innate immune recognition of *Staphylococcus aureus* on bone homeostasis and skeletal immunity

Bone is constantly remodeled through the coordinated efforts of bone-forming osteoblasts (OBs) and bone-resorbing osteoclasts (OCs). This process is referred to as bone homeostasis and is tightly regulated by local and systemic factors, including cytokines, hormones, and growth factors. *Staphylococcus aureus* is the leading cause of invasive bone infection (osteomyelitis), during which inflammation leads to altered interaction between skeletal cells. Dysregulation in bone homeostasis triggers aberrant bone formation and bone resorption, which can lead to bone shape and skeletal cell phenotype changes, osteoporosis, and osteoarthritis. Our preliminary data show that bacterial components modulate the differentiation of OC precursors (osteoclastogenesis) from myeloid cells with and without the canonical OC differentiation factor, receptor activator of nuclear factor  $\kappa$ B-ligand (RANKL). Specifically, BM treatment with *S. aureus* supernatants induce OC differentiation without canonical RANKL signaling, and limits OC formation when pretreated with RANKL. The primary objective of this proposal is to define the mechanisms by which bacterial pathogens alter osteoclastogenesis to impact bone homeostasis and skeletal immunity.

Skeletal cells are known to express innate pattern recognition receptors (PRRs), but the contribution of innate sensing by OC PRRs, such as Toll-like receptors (TLRs) towards pathogen clearance and bone remodeling during *S. aureus* osteomyelitis has not yet been explored. In order to further define the contribution of skeletal cell PRRs to altered bone homeostasis and antibacterial immunity during osteomyelitis, we focus on the critical PRR signaling adaptor MyD88, which is required for TLR and IL-1 family cytokine signaling. In preliminary studies, data support a MyD88-mediated mechanism by which bacteria perturb OC differentiation emphasizing the importance of innate signaling in modulating osteoclastogenesis. Overall, we hypothesize that *S. aureus* modulates OC precursor (pre-OC) cell biology and bone remodeling through ligation of OC PRRs and the induction of inflammation. To test this hypothesis, we propose two integrated aims that will define how *S. aureus* perturbs the differentiation and functional ability of OC-like cells to resorb bone, and determine how innate activation of skeletal cells affects bacterial clearance and bone homeostasis in a powerful new osteomyelitis murine model capable of precise quantification of pathogen load and bone remodeling turnover. The Aims will elucidate bacterial-induced mechanisms of altered bone remodeling and further define the ability of skeletal cells to respond to *S. aureus*. These studies have the potential to significantly impact human health by identifying therapeutic targets to limit bone destruction during osteomyelitis. The Aims are:

#### Aim 1: Define the role of TLRs and IL-1R in *S. aureus*-mediated perturbation of osteoclastogenesis.

Based on preliminary studies that suggest a MyD88-mediated mechanism of OC perturbation by bacterial components *in vitro*, I hypothesize that *S. aureus* modulates pre-OC cell biology through TLR recognition or IL-1 signaling upstream of MyD88. To test this hypothesis, we will perform osteoclastogenesis assays on bone marrow (BM) cultures from wild-type and immune-deficient mouse strains, including TLR2, TLR9, and IL-1R efficient mice, with and without RANKL stimulation, components of *S. aureus*, TLR agonists, or recombinant IL-1 to (i) identify changes in expression of TLRs and factors known to modulate osteoclastogenesis, (ii) define the activation status of intracellular signaling cascades and transcription factors, and (iii) investigate the functionality of OCs induced by bacterial components with bone resorption assays. Taken together, these data will detail how bacterial stimulation modulates OC differentiation and function through TLR and IL-1 signaling.

#### Aim 2: Elucidate the role of skeletal cell-specific MyD88 signaling on pathogen clearance and bone remodeling during *S. aureus* osteomyelitis.

Aim 1 will identify *in vitro* changes caused by *S. aureus* during osteoclast differentiation, including alterations in OC signaling and function. Our *in vitro* assays demonstrate that MyD88 in skeletal cell precursor could be responsible for downstream changes following *S. aureus* stimulation. Interestingly, preliminary data obtained in our *S. aureus* osteomyelitis model shows that MyD88 is also necessary to limit bacterial replication and dissemination to other organs. Based on these data, I hypothesize that innate sensing of *S. aureus* by skeletal cells *in vivo* impacts bacterial clearance and alters bone remodeling during osteomyelitis. To test this hypothesis, we will use a murine model of *S. aureus* osteomyelitis in wild-type, TLR2 and IL-1R efficient mice to (i) differentiate the kinetics of pathogen clearance from bone and bacterial dissemination to other organs, (ii) investigate bone remodeling alterations in cortical and trabecular bone using micro-computed tomography (micro-CT) analysis, and (iii) quantify osteoclast differentiation *in vivo* through histological assessment of bone resorption pits. These studies will define the role of MyD88 in bone homeostasis and skeletal immunity, thereby elucidating fundamental mechanisms of osteo-immunologic cross-talk.

Specific Aims

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## Research Plan

### 2. Specific Aims

Eukaryotic innate immune systems act as effective barriers to infection by microorganisms. Understanding the mechanisms that bacterial pathogens employ to circumvent innate immune systems will improve our ability to control disease. Plants and animals use specific pattern recognition receptors (PRRs) to recognize conserved molecules of microorganisms (known as PAMPs). Plants have numerous PRRs that can recognize specific virulence proteins specifically present in pathogens (known as Avr proteins). Many Gram-negative bacteria use type III protein secretion systems to inject effector proteins into host eukaryotic cells. We have shown that a primary role for many *Pseudomonas syringae* type III effectors is to suppress innate immunity. However, the enzymatic activities and the mechanisms that type III effectors use to suppress innate immunity are not well understood. Identifying the enzymatic activities of type III effectors and their substrates is essential to identify important components of innate immunity and to develop strategies to control bacterial diseases.

Our long-term goal is to elucidate the molecular basis for suppression of innate immunity by type III effectors. The objective of this application is to identify targets of the *P. syringae* type III effector HopU1, a mono-ADP-ribosyltransferase (ADP-RTs), and to determine its roles in bacterial pathogenesis. The central hypothesis of the proposed experiments is that the targets of the HopU1 ADP-RT type III effector will be components of innate immunity. We formulated this hypothesis based on the literature and on our research on other type III effectors as well as our preliminary data showing that HopU1 suppresses outputs of innate immunity. Recently, we have shown that HopU1 can use several *Arabidopsis* RNA-binding proteins as high affinity substrates in *in vitro* ADP-RT assays. Based on our preliminary data, one of these proteins, AtGRP7, plays a role in innate immunity. A major goal of this application is to elucidate the function of this protein as it relates to innate immunity. We are prepared to undertake the proposed research because we have extensive experience in manipulating type III systems, and we were among the first to report that certain type III effectors suppress innate immunity. In addition, our preliminary identification of HopU1's substrates has positioned us well to perform the experiments described in this application. Our research team includes experts in the following areas: type III secretion systems, proteomics and mass spectrometry, Affymetrix microarrays, plant glycine-rich RNA-binding proteins, and animal pathogen ADP-RTs. This qualified group of investigators will insure that our discoveries are linked to basic concepts of pathogenesis and immunity in both plants and animals.

The Specific Aims of this application are as follows:

1. Determine the molecular consequence of ADP-ribosylation on the function of AtGRP7 and elucidate the role this protein plays in innate immunity. Our working hypothesis of this aim is that AtGRP7 binds to immunity-related RNAs to enhance the innate immune response and that ADP-ribosylation by HopU1 disrupts its function.
2. Identify additional substrates of HopU1 and verify their involvement in innate immunity. Our working hypothesis is that the plant targets for the HopU1 ADP-RTs will be important components of plant innate immunity.
3. Analyze the effect that HopU1 has on host-microbe interactions. Our working hypothesis of this aim is that HopU1 type III effector suppresses innate immunity. This is based on our preliminary data and in this aim we will determine to what extent this occurs with HopU1.

The proposed research is innovative because, to date, ADP-RTs have not been implicated in the suppression of innate immune surveillance systems. Moreover, RNA-binding proteins have not been described as substrates for ADP-RTs and, therefore, represent novel substrates for this important group of bacterial toxins. Collectively, we expect the outcomes of these experiments will greatly add to our understanding of the activities and roles of type III effectors, particularly in how they suppress innate immunity in eukaryotes.

## SPECIFIC AIMS

Epidemiologic studies suggest that obese breast cancer patients experience poorer outcomes than their normal-weight counterparts (1-3), with a recent meta-analysis of 82 studies reporting that obese breast cancer cases have 41% higher total mortality than normal-weight cases (95% CI: 29%-53%) (1). It has been suggested that obese women may experience poorer outcomes, in part, due to the greater likelihood of dose reduction in chemotherapy (4-6). For most cytotoxic drugs, dose is calculated using body surface area (BSA); therefore, obese women would be expected to receive a higher absolute dose than normal weight women. However, due to concern about inducing chemotherapy-associated toxicity, clinicians are more likely to reduce the dose administered to obese women than normal-weight women (7), a finding replicated in several studies (8-12). While dose reductions may be warranted for reasons such as certain comorbidities and toxicities, in 2012, the American Society of Clinical Oncology (ASCO) released guidelines urging clinicians to end this practice on the grounds of obesity, given research showing that obese women dosed at their BSA-determined dose are no more likely to experience toxicity than their normal weight counterparts (5). The guidelines were met with some criticism, citing the need for further research on adequate dosing (13). Understanding the drivers of dose reductions may help better inform our understanding of this practice and efforts to disseminate guidelines; however, we know little about factors driving dose reductions.

Two major questions pertaining to the ASCO guidelines remain unanswered. First, while these guidelines suggest that chemotherapy dose reductions among obese patients may, in part, explain the association between obesity and breast cancer survival (5), this question has not been evaluated. Demonstrating that dose reductions contribute to the associations between obesity and adverse outcomes would strengthen the case for these guidelines, and would provide a clear point of intervention to improve prognosis for obese women. Second, the guidelines acknowledge that data pertaining to risk of toxicity are extremely limited with regard to more severe obesity, and in the real-world context of the presence of obesity-associated comorbid conditions (5). If women with larger body sizes receiving the BSA-determined dose of chemotherapy do not experience excess toxicity as compared to normal weight women, this would provide further evidence in favor of the ASCO guidelines.

Our interdisciplinary team, with expertise in epidemiology, pharmacology, and breast medical oncology is uniquely positioned to address these questions. Taking advantage of the rich data of two integrated healthcare delivery systems, Kaiser Permanente Northern California (KPNC) and Group Health (GH), in nearly 34,000

1. Identify predictors of chemotherapy dose intensity, focusing on whether body size is a primary driver of dose reduction, and whether other predictors of dose reduction vary by body mass index. Factors to be considered include patient-level factors (e.g., age, race/ethnicity, level of obesity, comorbidities such as diabetes, kidney disease, or cardiovascular disease), disease characteristics (e.g., stage, nodal involvement, grade, hormone receptor status), treatment, and provider-level factors (e.g., practice size, gender, age, provider-patient racial concordance).
2. Evaluate associations between body size and breast cancer recurrence and survival, focusing on the role of chemotherapy dosing as a mediator of these associations.
3. Among women identified as receiving BSA-expected dosing of chemotherapy, evaluate the association between BMI and toxicity; this will reveal if women receiving BSA-determined dosing at higher BMIs experience more or less toxicity than their non-obese counterparts. Toxicities include neutropenia and neurotoxicity, cardiotoxicity, renal impairment, and hepatic impairment.

Understanding these points will better inform clinical management for the estimated 102,000 obese women diagnosed with breast cancer each year in the United States (14, 15). It is critical that we address this issue, given that approximately 40% of adult women in the United States are obese and the prevalence of obesity continues to rise among women (14). With detailed information on treatment, comorbid conditions, and toxicities from KPNC and GH, as well as follow-up address these questions about which little is known knowledge, this is only such setting in which such expertise, and access to this rich data source, our timely avenue of research.

# Specific Aims: Answers Key Questions

**Is the question  
important?**

**What  
specifically will  
be done?**

**What is the  
overall goal?**

**What is the  
expected  
payoff?**

# Specific Aims: Gearing Up

Is the question  
important?



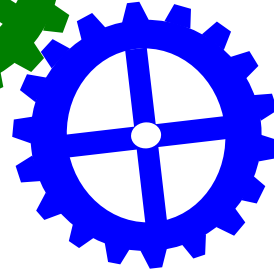
What is the  
overall goal?



What  
specifically will  
be done?



What is the  
expected  
payoff?

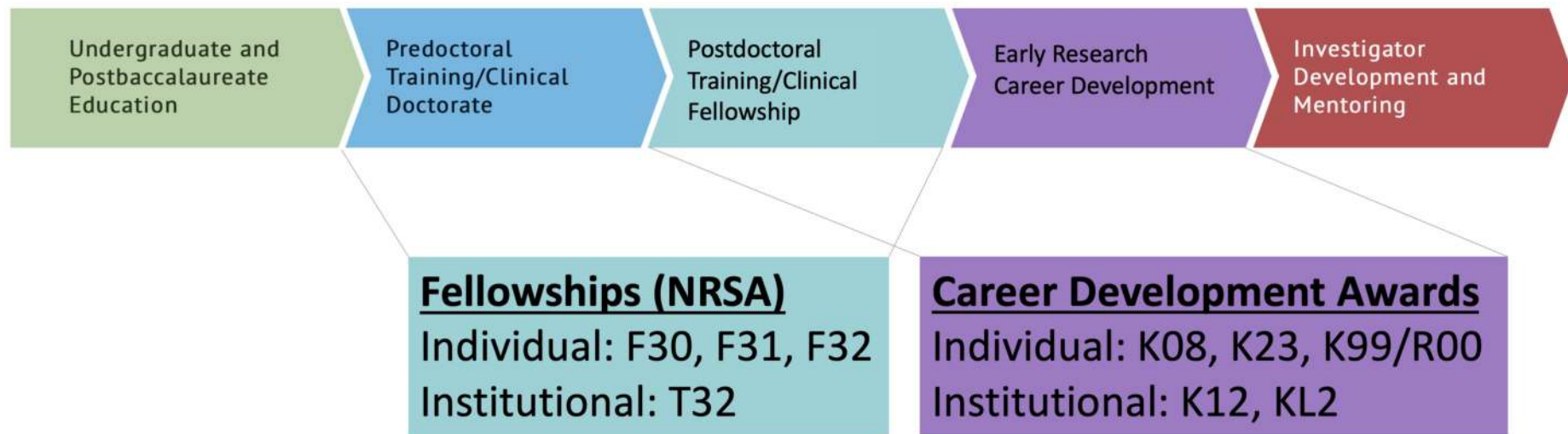


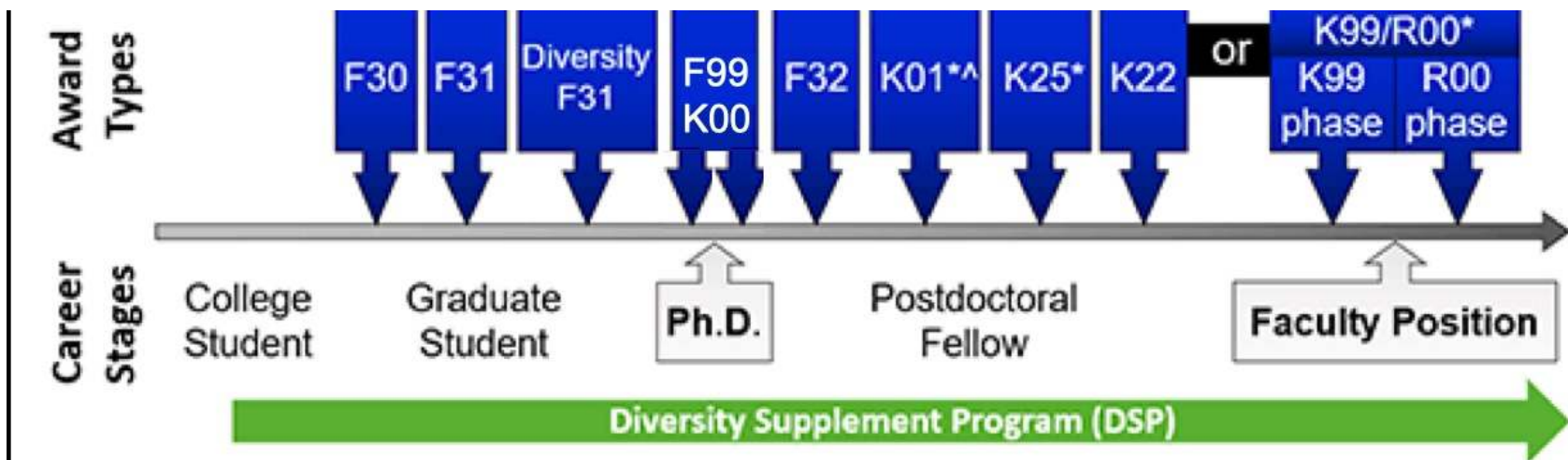
## Lesson 3:

Identify the right  
funding mechanism for you.



# NIH programs prepare the skilled, creative and diverse biomedical researchers of tomorrow





\* Faculty may also be eligible for K01 and K25.

Undergraduate and  
Postbaccalaureate  
Education

Predoctoral  
Training/Clinical  
Doctorate

Postdoctoral  
Training/Clinical  
Residency

Early Research  
Career Development

Investigator  
Development and  
Mentoring

# Comparing different types of grants



# Comparing different types of grants

Review Criteria Independence Scope

Fellowships  
(e.g., NIH F31, F32)

Career Development  
Awards  
(e.g., NIH K01, K08,  
K99/R00)

Research Grants  
(e.g., NIH R01)

Candidate  
Career Development Plan  
Mentors  
Environment & Institutional Commitment  
Research Plan

Significance  
Investigators  
Innovation  
Approach  
Environment

# Open a relevant Funding Opportunity Announcement (FOA):

- F31: <https://grants.nih.gov/grants/guide/pa-files/PA-21-051.html>
- F32: <https://grants.nih.gov/grants/guide/pa-files/PA-21-048.html>
- K99/R00: <https://grants.nih.gov/grants/guide/pa-files/PA-20-188.html>
- K08: <https://grants.nih.gov/grants/guide/pa-files/PA-20-203.html>

# NIH Fellowships

Enhance the research training of promising candidates who have the *potential* to become productive, independent investigators

- Due Dates: April, August, & December \*
- Eligibility: U.S. citizen or permanent resident
- Duration (w/T32): F31: <5 years; F32: <3 years
- Effort: 100%; but 25% clinical activities OK ([NOT-OD-17-095](#))
- Payback requirement: First 12 months
- [NOT-OD-21-074](#): Childcare costs (\$2,500)

# NIH K Awards

Provide individual and instructional research training opportunities designed to *launch* independent careers

- Due Dates: February, June, & October \*
- Eligibility: U.S. citizen or permanent resident, except parent K99/R00
- Duration: 3-5 years
- Effort: 75%

\* Some FOAs have different due dates



# SF424 Application Guide

**GRANTS & FUNDING**  
NIH Central Resource for Grants and Funding Information

Search this Site

eRA | NIH Staff | Glossary | FAQs | Help

HOMEABOUT GRANTSFUNDINGPOLICY & COMPLIANCENEWS & EVENTSABOUT OER

Home » About Grants » How to Apply - Application Guide

## How to Apply - Application Guide

Use the application instructions found on this page along with the guidance in the funding opportunity announcement to submit grant applications to NIH, the Centers for Disease Control and Prevention, the Food and Drug Administration, and the Agency for Healthcare Research and Quality.

### Prepare to Apply

- Systems and Roles
- Register
- Understand Funding Opportunities
- Types of Applications
- Submission Options
- Obtain Software

### Write Application

- Write Your Application
- How to Find Forms
- Develop Your Budget
- Format Attachments
- Rules for Text Fields
- Page Limits
- Data Tables
- Reference Letters
- Biosketches

### Submit

- Submit, Track, and View
- How We Check for Completeness
- Changed/Corrected Applications
- Standard Due Dates
- Submission Policies
- Dealing with System Issues

**HOW TO APPLY**  
video tutorial  
WATCH NOW

FAQs

**RELATED RESOURCES**

- NIH FORMS-F Application Forms Update (video, 8 min)
- Application Submission Presentations
- Tips for Success Video Series
- Annotated Form Sets
- Samples: Applications, Attachments, and other Documents
- News - Items of Interest
- Contacting NIH Staff
- Contacting Staff at Other PHS Agencies

**SYSTEMS**

- ASSIST 
- Grants.gov 

**Application Form Instructions**  
Need help selecting the right instructions?

| Application Instructions                 | Description                                                                                                                   | SF424 (R&R) - Version E    | SF424 (R&R) - Version F    |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------|
| <b>G</b> General Instructions            | Comprehensive guidance for research, training, fellowship, career development, multi-project, and small business applications | <a href="#">HTML / PDF</a> | <a href="#">HTML / PDF</a> |
| <b>Filtered Application Instructions</b> |                                                                                                                               |                            |                            |
| <b>R</b> Research Instructions           | Guidance for research only                                                                                                    | <a href="#">PDF</a>        | <a href="#">PDF</a>        |
| <b>K</b> Career Development Instructions | Guidance for career development only                                                                                          | <a href="#">PDF</a>        | <a href="#">PDF</a>        |
| <b>T</b> Training Instructions           | Guidance for training only                                                                                                    | <a href="#">PDF</a>        | <a href="#">PDF</a>        |
| <b>F</b> Fellowship Instructions         | Guidance for fellowship only                                                                                                  | <a href="#">PDF</a>        | <a href="#">PDF</a>        |
| <b>M</b> Multi-Project Instructions      | Guidance for multi-project only                                                                                               | <a href="#">PDF</a>        | <a href="#">PDF</a>        |



NIH K Award



NIH Fellowship

<https://grants.nih.gov/grants/how-to-apply-application-guide.html>

# Parent vs Diversity Funding

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## Funding Opportunity Title

Mentored Research Scientist Development Award  
(Parent K01 - Independent Clinical Trial Not Allowed)

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## Activity Code

[K01](#) Research Scientist Development Award - Research & Training

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## Announcement Type

Reissue of [PA-19-126](#)

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## Related Notices

- **June 5, 2020** - Notice of Special Interest (NOSI) of NIDCR in Supporting Dental, Oral, and Craniofacial Research Using Bioinformatic, Computational, and Data Science Approaches. See Notice [NOT-DE-20-006](#).

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## Funding Opportunity Announcement (FOA) Number

**PA-20-190**

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## Funding Opportunity Title

Mentored Career Development Award to Promote  
Faculty Diversity in Biomedical Research (K01  
Independent Clinical Trial Required)

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## Activity Code

[K01](#) Research Scientist Development Award - Research & Training

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## Announcement Type

Reissue of [RFA-HL-18-027](#)

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## Related Notices

- **March 10, 2020** - Reminder: FORMS-F Grant Application Forms & Instructions Must be Used for Due Dates On or After May 25, 2020- New Grant Application Instructions Now Available. See Notice [NOT-OD-20-077](#).
- **January 22, 2020** - Additional Guidance on the NIH Policy on the Use of a Single Institutional Review Board for Multi-Site Research. See Notice [NOT-OD-20-058](#).
- **November 22, 2019** - Notice of NIH's Interest in Diversity. See Notice [NOT-OD-20-031](#).
- **August 23, 2019** - Clarifying Competing Application Instructions and Notice of Publication of Frequently Asked Questions (FAQs) Regarding Proposed Human Fetal Tissue Research. See Notice [NOT-OD-19-137](#).
- **July 26, 2019** - Changes to NIH Requirements Regarding Proposed Human Fetal Tissue Research. See Notice [NOT-OD-19-128](#).
- **July 22, 2019** - Requirement for ORCID iDs for Individuals Supported by Research Training, Fellowship, Research Education, and Career Development Awards Beginning in FY 2020. See Notice [NOT-OD-19-109](#).
- **November 26, 2018** - NIH & AHRQ Announce Upcoming Updates to Application Instructions and Review Criteria for Career Development Award Applications. See Notice [NOT-OD-18-229](#).

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## Funding Opportunity Announcement (FOA) Number

**RFA-HL-19-025**

## Lesson 4:

Understand the application components  
and review criteria.



# SF424 Application Guide

The screenshot shows the NIH Grants & Funding website. The header includes the NIH logo, the text 'GRANTS & FUNDING NIH Central Resource for Grants and Funding Information', a search bar, and navigation links: eRA | NIH Staff | Glossary | FAQs | Help. A secondary navigation bar contains: HOME | ABOUT GRANTS | FUNDING | POLICY & COMPLIANCE | NEWS & EVENTS | ABOUT OER. The main heading is 'How to Apply - Application Guide'. Below it, a paragraph states: 'Use the application instructions found on this page along with the guidance in the funding opportunity announcement to submit grant applications to NIH, the Centers for Disease Control and Prevention, the Food and Drug Administration, and the Agency for Healthcare Research and Quality.'

Three main sections are highlighted with blue borders:

- Prepare to Apply**
  - Systems and Roles
  - Register
  - Understand Funding Opportunities
  - Types of Applications
  - Submission Options
  - Obtain Software
- Write Application**
  - Write Your Application
  - How to Find Forms
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  - Data Tables
  - Reference Letters
  - Biosketches
- Submit**
  - Submit, Track, and View
  - How We Check for Completeness
  - Changed/Corrected Applications
  - Standard Due Dates
  - Submission Policies
  - Dealing with System Issues

On the right, there is a video thumbnail titled 'HOW TO APPLY video tutorial' with a 'WATCH NOW' button. Below it are sections for 'FAQs', 'RELATED RESOURCES' (including NIH FORMS-F Application Forms Update, Application Submission Presentations, Tips for Success Video Series, Annotated Form Sets, Samples: Applications, Attachments, and other Documents, News - Items of Interest, Contacting NIH Staff, and Contacting Staff at Other PHS Agencies), and 'SYSTEMS' (including ASSIST and eRA Commons).

**Application Form Instructions**  
Need help selecting the right instructions?

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| <b>M</b> Multi-Project Instructions      | Guidance for multi-project only                                                                                               | <a href="#">PDF</a>        | <a href="#">PDF</a>        |

← NIH K Award  
← NIH Fellowship

<https://grants.nih.gov/grants/how-to-apply-application-guide.html>

# Application Components

- Specific Aims (1 page)
- Candidate's background
- Career Goals & Objectives
- Candidate's Plan for Career Development
- Research Strategy (Together = 12 pages)
- Bibliography
- Biosketch (5 pages)
- Budget (long...work w/RMG)
- Equipment
- Facilities and other resources
- Project narrative/project summary (~few lines to a few paragraphs)
- Resource sharing
- Collaborators, contributors, consultants (limited to 6 pages)
- Mentor/collaborator biosketches
- Training in Responsible Conduct of Research (1 page)
- Plans and Statement of Mentors (6 pages)
- Institutional commitment (1 page)
- Description of Institutional Environment (1 page)
- Letters of reference (3-5)
- Vertebrate animals
- Protection of human subjects
- Inclusion statement – women, children, etc.
- Biosafety
- PI Waiver (as early as possible)
- Grants office internal deadline (5 business days prior to grant due date)

# Application Components

**Core Document** - Needs time and several rounds of iterative feedback

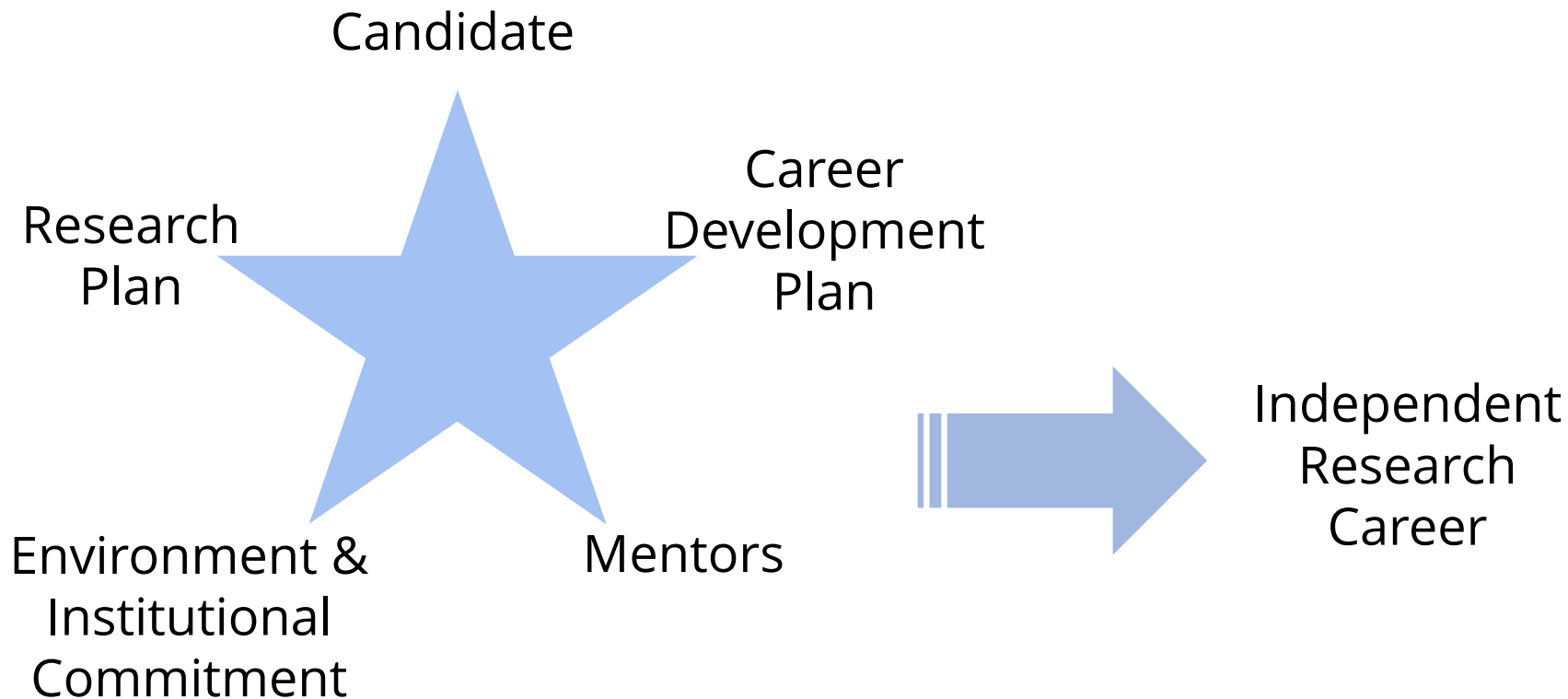
**Letters or Other Supporting Documents**: Information needed from Mentors or Others

**Boiler document** - Takes time but not needing much iterative feedback

# Key Required Documents

| Required documents for K Awards *                                                   | Page Limits         |
|-------------------------------------------------------------------------------------|---------------------|
| Specific Aims                                                                       | 1                   |
| Research Strategy *                                                                 | * 12 pages combined |
| Candidate's Background *                                                            |                     |
| Career Goals and Objectives *                                                       |                     |
| Candidate's Plan for Career Development / Training Activities During Award Period * |                     |
| Plans and Statements of Mentor and Co-mentor(s)                                     | 6                   |
| Letters of Support from Collaborators, Contributors, and Consultants                | 6                   |
| Description of Institutional Environment                                            | 1                   |
| Institutional Commitment                                                            | 1                   |
| Letters of Reference (3-5)                                                          | 2 each              |
| Biographical Sketch – Yours, Mentors, Advisors                                      | 5 each              |

# Scored Review Criteria



## Lesson 5:

Pick the right institute.



# National Institutes of Health

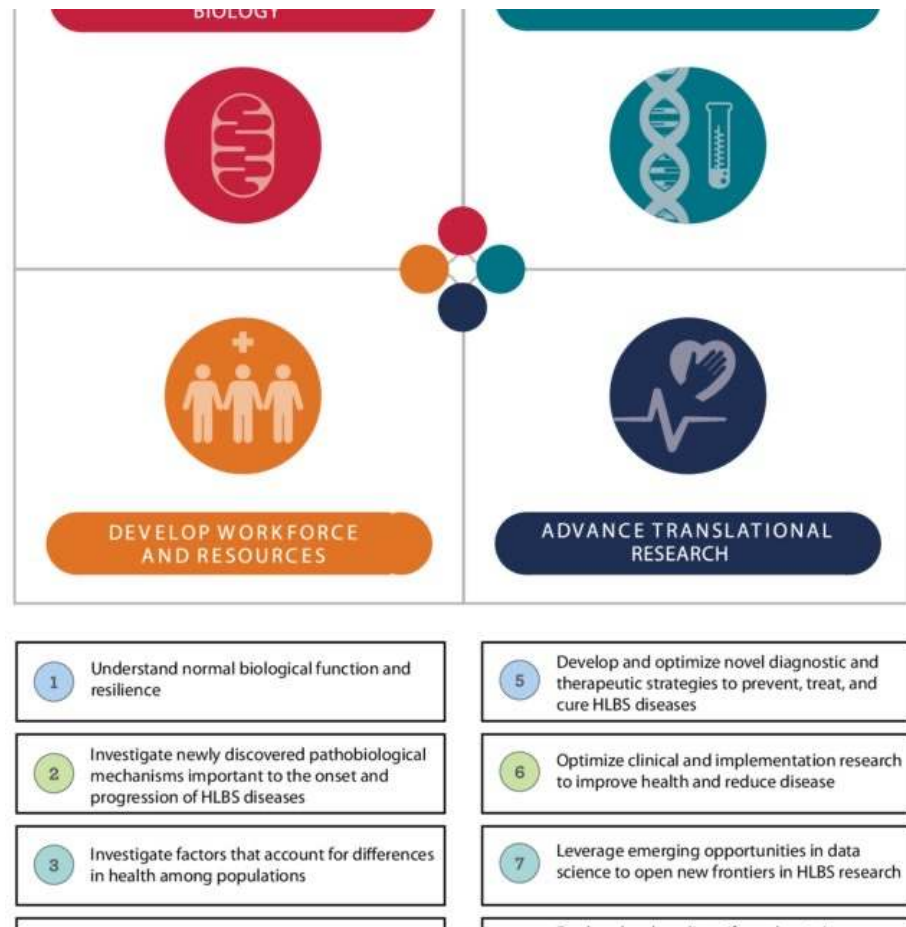
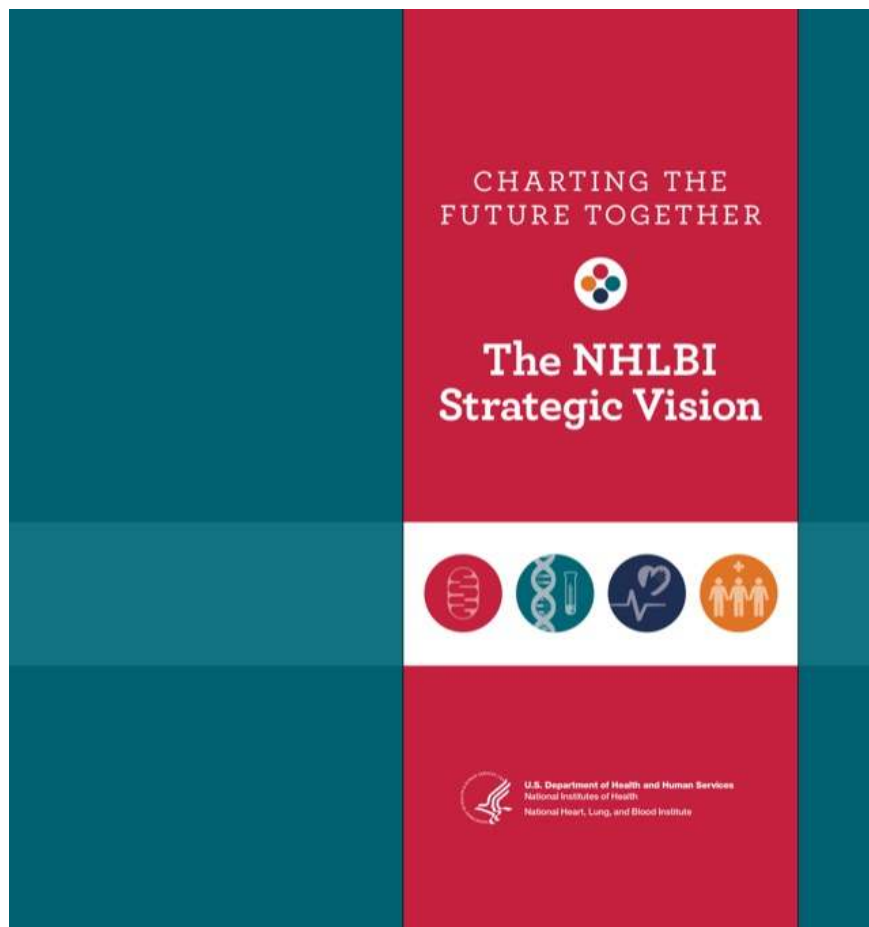
- Organized into 27 different institutes and centers
- Each institute and center has a specific mission and research goals



# K99 Table of IC Specific Information

| HOME                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  | ABOUT GRANTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | FUNDING | POLICY & COMPLIANCE | NEWS & EVENTS | ABOUT OER |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------------|---------------|-----------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | <p><b>Salary Support:</b> Up to \$50,000 plus fringe benefits per year.</p> <p><b>Research Support:</b> Up to \$20,000 per year.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |                     |               |           |
| <p><b><i>Eunice Kennedy Shriver</i>National Institute of Child Health and Human Development (NICHD)</b></p> <p><b>Scientific Program Contact:</b><br/>Dennis A. Twombly, Ph.D.<br/>Phone: 301-451-3371<br/>Email: <a href="mailto:dtwombly@mail.nih.gov">dtwombly@mail.nih.gov</a></p> <p><b>Grants Management Contact:</b><br/>Ryan Talesnik<br/>Phone: (301) 435-6976<br/>Email: <a href="mailto:talesnikr@mail.nih.gov">talesnikr@mail.nih.gov</a></p> |  | <p><b>NICHD Specific Information:</b><br/>NICHD offers research career development awards in areas relevant to normal and abnormal human development, including contraception, fertilization, pregnancy, childbirth, prenatal and postnatal development, and childhood development through adolescence. The mission areas also include research on intellectual and developmental disabilities and rehabilitation medicine. More detailed information can be found at: <a href="http://www.nichd.nih.gov/research/by-nichd/pages/index.aspx">http://www.nichd.nih.gov/research/by-nichd/pages/index.aspx</a>.<br/>The K99/R00 program is designed for postdoctoral fellows (PhDs, MDs, or other) whose formal research training is nearly complete, and who expect to find a tenure-track or equivalent faculty position within 2 years of receiving the award. Those whose career development would benefit from further research training should also consider the mentored Career Development Awards offered by NICHD (e.g., K01, K08, K23, K25). Prospective applicants are strongly encouraged to email or call the NICHD Scientific/Research Contact to help choose among these career development award mechanisms, to determine K99/R00 eligibility, and to assess relevance of the proposed project to the NICHD mission.<br/>Awardees must spend at least one year on the K99 phase of the award.</p> <p><b>Salary Support:</b> For the K99 phase of the award, NICHD provides salary of up to \$75,000 plus fringe benefits per year.</p> <p><b>Research Support:</b> Up to \$25,000 per year.</p> |         |                     |               |           |
| <p><b>National Institute on Deafness and Other Communication Disorders (NIDCD)</b></p> <p><b>Scientific Program Contact:</b></p>                                                                                                                                                                                                                                                                                                                          |  | <p><b>NIDCD Specific Information:</b><br/>NIDCD uses the K99/R00 program to support outstanding senior postdoctoral investigators in NIDCD research areas that are ready to complete their transition to become an independent investigator.</p> <ul style="list-style-type: none"> <li>Application must demonstrate its contribution to NIDCD and its fit to <a href="#">NIDCD's Mission, Research Priorities, and Strategic Plan</a></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                     |               |           |

# Read IC's strategic visions



# Read IC's strategic visions (& related documents)

> [Ethn Dis.](#) 2019 Feb 21;29(Suppl 1):57–64. doi: 10.18865/ed.29.S1.57. eCollection 2019.

## The National Heart, Lung, and Blood Institute Strategic Vision Implementation for Health Equity Research

[George A Mensah](#)<sup>1</sup>, [Catherine M Stoney](#)<sup>2</sup>, [Michelle M Freemer](#)<sup>3</sup>, [Sharon Smith](#)<sup>4</sup>,  
[Michael M Engelgau](#)<sup>1</sup>, [W Keith Hoots](#)<sup>4</sup>, [James P Kiley](#)<sup>3</sup>, [David C Goff](#)<sup>2</sup>

Affiliations + expand

PMID: 30906150 PMCID: [PMC6428185](#) DOI: [10.18865/ed.29.S1.57](#)

[Free PMC article](#)

### Abstract

The National Heart, Lung, and Blood Institute (NHLBI) provides global leadership for a research, training, and education program to promote the prevention and treatment of heart, lung, and blood diseases and enhance the health of all individuals so that they can live longer and more fulfilling lives. Inherent in this mission is the commitment to advance health equity research as an avenue for enhancing the health of all individuals. Additionally, the four goals and eight research objectives of the NHLBI Strategic Vision directly support the commitment to health equity. In this article, we present selected examples of the NHLBI Strategic Vision implementation approaches for advancing health equity research in our mission areas of heart, lung, and blood diseases. Examples of diseases for which the burden of health inequities and our strategic vision implementation approaches are discussed include hypertension, heart failure, vascular dementia, asthma, and sickle cell disease. Examples are provided of new avenues of Institute-solicited research to stimulate and address compelling scientific questions and critical challenges to advance health equity.

### Circulation Research

Volume 124, Issue 4, 15 February 2019; Pages 491–497  
<https://doi.org/10.1161/CIRCRESAHA.118.314338>



### SPECIAL ARTICLE

## Implementing the National Heart, Lung, and Blood Institute's Strategic Vision in the Division of Cardiovascular Sciences

David C. Goff Jr, Denis B. Buxton, Gail D. Pearson, Gina S. Wei, Teri E. Gosselin, Ebyan A. Addou, Catherine M. Stoney, Patrice Desvigne-Nickens, Pothur R. Srinivas, Zorina S. Galis, Charlotte Pratt, Brian K. Kit, Christine Maric-Bilkan, Holly L. Nicastro, Renee P. Wong, Vandana Sachdev, Jue Chen, Lawrence Fine, and for the writing group of Division of Cardiovascular Sciences' Strategic Vision Implementation Plan.

**ABSTRACT:** As we commemorate the 70th anniversary of the National Heart, Lung, and Blood Institute and celebrate important milestones that have been achieved by the division of cardiovascular sciences, it is imperative that division of cardiovascular sciences and the Extramural Research community at-large continue to address critical public health challenges that persist within the area of cardiovascular diseases. The National Heart, Lung, and Blood Institute Strategic Vision, developed with extensive input from the extramural research community and published in 2016, included overarching goals and strategic objectives that serve to provide a general blueprint for sustaining the legacy of the institute by leveraging opportunities in emerging scientific areas (eg, regenerative medicine, omics technology, data science, precision medicine, and mobile health), finding new ways to address enduring challenges (eg, social determinants of health, health inequities, prevention, and health promotion), and training the next generation of heart, lung, blood, and sleep researchers.

# Why do we care so much about the IC's strategic visions?

**Alignment with NIDA:** My current work and the proposed project closely aligns with NIDA's mission and strategic plan. My research is especially relevant to developing improved strategies to prevent the consequences of drug use (Goal 2), improving treatments to help achieve and maintain meaningful, sustained recovery (Goal 3), and increasing the public impact of NIDA research (Goal 4). This K99/R00 proposal combines multiple data sources (corporate data warehouses, public- and restricted-access data sets, and large claims databases) with machine learning and advanced causal inference methods to identify ways of equitably increasing access to and retention in opioid use disorder treatment. My project is responsive to NIDA's priorities regarding machine learning and big data projects (e.g., NOT-DA-19-041 and PAR-19-368).

## Lesson 6:

Talk to your Program Officer (PO).



# Why contact your program officer? To...

- Help you identify which grant/funding opportunity to apply for
- Verify that your proposal fits within the mission of the institute
- Discuss whether your research is considered a clinical trial, and to discuss the outcome of a grant (i.e. to discuss your score and comments).



# How to find your PO?

- Look up or download the current FOA for the grant you want to apply for.
- Scroll down and click on “Section VII: Agency Contacts.”
- Click on “Table of IC-Specific Information, Requirements, and Staff Contacts.”
- Scroll down to your institute, and contact the “Scientific Program Contact.”
- Note, there may be a few program contacts available, so pick the division contact that is most applicable to your proposal.



## Lesson 7:

Apply as early as possible.



# \*Average\* Timeline

- Receipt Dates: *Feb/June/October 12 New K Applications*
- Review: 4-6 months later
- Council: 3-4 months
- Award: 1-2 months
- Total time until award:  
9-10 months
  
- Total time for New + Resubmission:  
12-18 months

*Plan with your Mentor and Department Chair!*

# Timeline of an application funded on the first try

- 9/10/2018 (-397 days): First day as a post-doc.
- 12/11/2018 (-305 days): Convinced by MMG to apply for a K99/R00.
- 6/15/2019 (-119 days): First shareable version of a Specific Aims page is finished.
- 6/19/2019 (-115 days): Phone call with my program official (PO) to discuss my Specific Aims page and confirm eligibility.
- 10/1/2019 (-11 days): Final version of the application is sent to Stanford Research Management Group (RMG) for review and submission.
- 10/11/2019 (-1 days): Stanford RMG sends the application to the NIH.
- **10/12/2019 (0 days): K99/R00 application is due.**
- 2/7/2020 (+118 days): Post-submission material is requested by my PO.
- 2/13/2020 (+124 days): Post-submission material (additional publications) is sent to my PO.
- 3/19/2020 (+159 days): [Study section meets to discuss all K99/R00s.](#)
- 3/19/2020 (+159 days): Impact score is updated online.
- 4/7/2020 (+178 days): Summary statement is available online.
- 4/7/2020 (+178 days): Receive a request from my PO to respond to critiques raised in the summary statement.
- 4/9/2020 (+180 days): Phone call with my PO to discuss the parameters of my response to the summary statement.
- 4/14/2020 (+185 days): Response to the summary statement is sent to my PO.
- 5/12/2020 (+213 days): [NIDA council meeting.](#)
- 5/14/2020 (+215 days): PO informs me just-in-time (JIT) information will be requested by NIDA Grants Management Branch.
- 5/27/2020 (+228 days): Submitted JIT information through Stanford RMG.
- 5/28/2020 (+229 days): JIT information is due.
- 6/12/2020 (+244 days): Status (on eRA Commons) updated to “Awarded.” NOA uploaded a couple hours later.
- 7/1/2020 (+263 days): Project start date.

Source: <https://mathewkiang.com/2020/06/12/applying-for-a-k99/>

# My timeline (to date)

- February 2020: K01 application submitted
- June 2020: K01 review results posted (not discussed)
- July 2020: K01 summary statement posted
- February 2021: K99/R00 submitted (*first submission*)
- July 2021: K99/R00 summary statement posted
- November 2021: K99/R00 submitted (*resubmission*)
- March 2022: K99/R00 review results/score posted
- April 2022: K99/R00 summary statement posted
- May 2022: K99/R00 JIT documents submitted
- June 2022: K99/R00 review council meets and application is updated to “Pending
- August 22, 2022: K99/R00 Notice of Award (NOA) posted
- September 1, 2022 Official K99 start date

## Lesson 8:

Give yourself plenty of time.



# Lots of other information required too!

Project Summary / Abstract

Project Narrative

Facilities & Other Resources

Equipment

Biographical Sketches

Current and Pending Support for  
Mentors / Co-Mentors

Budget and Budget Justification

Training in the Responsible Conduct

of Research

Authentication of Key Biological  
and/or Chemical Resources, if  
applicable

Vertebrate Animals, if applicable

Human Subject Form, if applicable

Select Agent Research, if applicable

Resource Sharing Plan, if applicable

Goes on and on....

# NOT an all-nighter!

## 4+ months before deadline

- Draft Specific Aims
- Draft Biosketch
- Outline training plan
- Contact mentoring team & letter writers

## 3 months before deadline

- Refine Specific Aims & training plan
- Draft Significance & Approach
- Draft all career development docs
- Contact Program Officer
- Incorporate feedback on drafts

## 2 months before deadline

- Incorporate feedback on all drafts
- Finalize all letter writer docs & commitment
- Gather institutional support documents
- Boiler docs – Facilities & Other Resources / Equipment

## 1 month before deadline

- Start ASSIST application
- Finalize all docs

# Acknowledgments:



@SUGrantWriting

[grantwriting.stanford.edu](http://grantwriting.stanford.edu)

# THANK YOU!

[hmagid@stanford.edu](mailto:hmagid@stanford.edu)



Stanford  
M E D I C I N E

# Career (K) Kiosk

K01

## Mentored Research Scientist Career Development Award

For support of a postdoctoral or early career research scientists committed to research, in need of both advanced research training and additional experience.

K08

## Mentored Clinical Scientist Research Career Development Award

To provide the opportunity for promising clinician scientists with demonstrated aptitude to develop into independent investigators, or for faculty members to pursue research, and aid in filling the academic faculty gap in health profession's institutions.

K23

## Mentored Patient-Oriented Research Career Development Award

To provide support for the career development of clinically trained professionals who have made a commitment to patient-oriented research, and who have the potential to develop into productive, clinical investigators.

K99/  
R00

## Pathway to Independence Award

To support both an initial mentored research experience (K99) followed by independent research (R00) for highly qualified, postdoctoral researchers, to secure an independent research position. Award recipients are expected to compete successfully for independent R01 support during the R00 phase.

Active FOAs (Parent & IC specific) can be found at: <https://researchtraining.nih.gov/programs/career-development>

At that website click on each K award type to view active FOAs



**Stanford**  
MEDICINE

# Pathway to Independence Award

**K99/R00:** Goal to facilitate **transition** from a mentored postdoctoral research position to an independent research position with **independent NIH research support** at an earlier stage than the current norm

**Supports protected time (75%) in 2 distinct phases:**

## **K99 – Phase 1- 2 years**

- Mentored: must be affiliated with an institution
- Within 4 years of attaining PhD or completing clinical training
- 2007 awardees: 94.7% transition to R00;  
2014 awardees 87.6% transition to R00.

## **R00 – Phase 2 (3 years)**

- Independent (tenure-track or equivalent), own lab limited teaching and/or clinical responsibilities to assist pathway to next independent award.
- 'Quality' of tenure-track offer administratively reviewed by NIH staff before R00 awarded

**No U.S. citizenship requirement** for applicants to the **parent K99** ([PA-20-187](#); [PA-20-188](#); [PA-20-189](#))

**NIAID Physician Scientist K99-R00:** [PAR-20-209](#); [PAR-20-210](#); [NOT-AI-19-034](#); **Requires 50% effort**; *no U.S. citizenship requirement*

**NIDCR Dual Degree Dentist Scientist K99-R00** ([PAR-18-432](#); [PAR-19-144](#); [PAR-19-141](#)) *no U.S. citizenship requirement.*

**Brain Research through Advancing Innovative Neurotechnologies (BRAIN) Initiative K99-R00 to promote diversity** ([RFA-NS-19-043](#) [RFA-NS-19-044](#)) **requires** *citizenship/permanent resident status.*

**Maximizing Opportunities for Scientific and Academic Independent Careers (MOSAIC) Postdoctoral Career Transition Award to Promote Diversity K99-R00 requires** *citizenship/permanent resident status*; first due date February 12<sup>th</sup> 2020 ([PAR-19-343](#)); **Institutional UE5 Co-operative Agreement** due date November 15<sup>th</sup> 2019 ([PAR-19-342](#)) provides courses for skills development & mentoring.

Due to COVID two cycle extension of eligibility announced for Parent K99 [NOT-OD-20-158](#); NIDCR K99 [NOT-DE-20-031](#); Mosaic K99 [NOT-GM-20-051](#)

# K01, K08 and K23 FOAs with different requirements

## Funding Opportunity Announcements (FOAs) for K Awards will :

Require PD/PI to conduct an [independent clinical trial](#)

- [PA-20-176](#) (K01; 14 IC)
- [PA-20-202](#) (K08; 15 IC)
- [PA-20-206](#) (K23; 17 IC)

K applicant/awardee has primary or lead responsibility for conducting & executing the trial (Funding is from the K award & may be an ancillary or feasibility study)

Permit [clinical trial research experience](#) but will NOT permit an independent clinical trial

- [PA-20-190](#) (K01; 16 IC)
- [PA-20-203](#) (K08; 20 IC)
- [PA-20-205](#) (K23; 19 IC)

K applicant/awardee may propose research experience in a clinical trial led by the K award mentor or co-mentor.

Permit [Basic Experimental Studies with Humans \(BESH\)](#)

- [PA-20-191](#) (K01; 9 IC)
- [PA-20-201](#) (K08; 13 IC)
- [PA-20-204](#) (K23; 12 IC)

K applicant/awardee may propose basic science experimental studies involving humans which can be “prospective basic science studies involving human participants.”

# Timeline for Individual K Applications



| RECEIPT DATE                  | REVIEW   | COUNCIL | AWARD DATE |
|-------------------------------|----------|---------|------------|
| Feb 12<br>Resubmission Mar 12 | Jun/July | October | December   |
| Jun 12<br>Resubmission Jul 12 | Oct/Nov  | January | April      |
| Oct 12<br>Resubmission Nov 12 | Feb/Mar  | May     | July       |

# Institutional Mentored K Awards

**K12/KL2:** Institutional programs to support scholar training for careers in **specified research areas** of interest to one or more NIH Institutes and Centers (IC)

- [IRACDA](#) (Institutional Research & Academic Career Development Awards K12: [PAR-19-366](#) postdoctoral research at a research-intensive institution & teaching/mentoring undergraduates at partner institutions focused on students from groups underrepresented in biomedical research (Due dates 11/13/19; 10/01/20; 10/01/21).
- [Some K12/KL2 programs](#) are primarily for clinicians or clinically relevant research:
  - Building Interdisciplinary Research in Womens' Health (BIRWCH) K12 [RFA-OD-19-020](#)
  - NCATS KL2 [PAR-18-940](#).
- Prepare PhDs/clinicians for independent research careers or academic careers at multiple institution types.
- Individualized, well supervised research experiences & career development guidance for scholars selected by the grantee institution
- Encouragement/expectation to subsequently apply for individual K awards (e.g. K08, K23, K01) or research project grants (R03/R21/foundation/R01)

# Early Research Career Development

**Graduate/  
Clinical  
Training**

**Postdoctoral  
Training/  
Clinical Residency**

**Early  
Research  
Career**

**Establis  
hed  
Investig  
ator**

R03,  
R21,  
DP2,R01,  
R35

**Loan Repayment Programs** <https://www.lrp.nih.gov/>

**Diversity Supplements** [PA-20-222](#)

**Re-Entry Supplements** [PA-18-592](#)

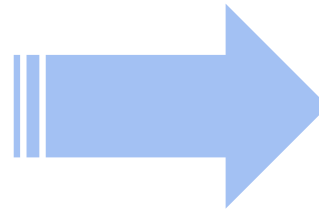
# Scored Review Criteria

Candidate



## Important Proposal Docs

- Biosketch
- Candidate's Background
- Career Goals & Objectives
- Letters of Reference



Independent  
Research  
Career

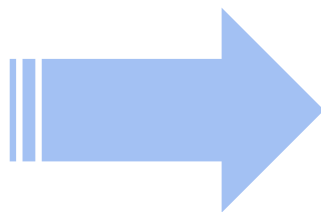
# Scored Review Criteria

## Important Proposal Docs

- Training Plan
- Mentor(s) Statement
- Advisory Committee letters



Career  
Development  
Plan



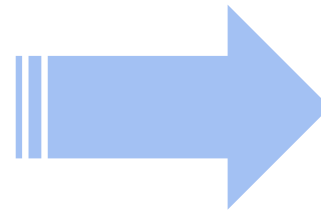
Independent  
Research  
Career

# Scored Review Criteria



## Important Proposal Docs

- Mentor(s) Statement
- Advisory Committee letters
- Mentor(s) & Advisors Biosketches



Independent  
Research  
Career

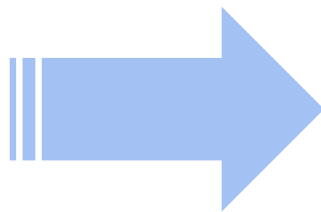
# Scored Review Criteria



Environment &  
Institutional  
Commitment

## Important Proposal Docs

- Institutional Commitment letter (Dept Chair)
- Institutional Environment
- Facilities & Other Resources



Independent  
Research  
Career

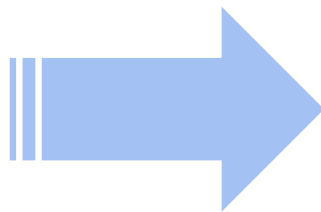
# Scored Review Criteria

Research  
Plan



## Important Proposal Docs

- Specific Aims
- Research Strategy
  - Significance
  - Innovation
  - Approach



Independent  
Research  
Career